


HOTEL LOBBY CLEANING

Tools Needed		Products Needed
<ul style="list-style-type: none"> • Cleaning Towels for Mirrors and Glass • Cleaning Towels for Furniture • Air Pump (optional) 		<p>Spic and Span® Disinfecting All-Purpose Spray and Glass Cleaner (3-in-1)</p> <p>Swiffer® Sweeper & Dusting Cloths</p> <p>Febreze® Fabric Refresher</p> 

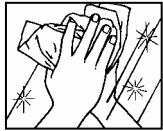
FREQUENCY OF CLEANING: This is determined by lobby conditions. These steps should be taken throughout the day as needed and every evening.

SPECIAL DIRECTIONS FOR THIS TASK: If sensitivity to cleaning solutions is a concern, wear disposable gloves. For faster application of fabric refresher, use air pump.



MIRRORS, GLASS, AND FURNITURE STEP 1

- Spray 3-in-1 all purpose spray and glass cleaner directly on surfaces to be cleaned.
- Wipe with clean towel.

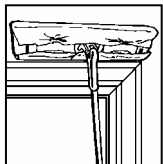


NOTE: If streaking occurs, use less product and/or do not buff completely dry. Use a separate towel when cleaning glass and mirrors.



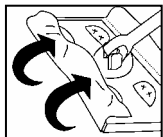
TVS, DOORS AND WINDOW FRAMES, PLANTS AND OTHER HARD-TO-REACH OR CLEAN SURFACES STEP 2

- Wipe surface with Swiffer dusting cloth.



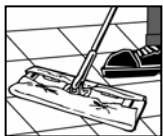
- Attach Swiffer dusting cloth to sweeper for hard-to-reach surfaces.

NOTE: Swiffer must be used on dry surfaces. Do not spray anything on cloth. Be sure to use both sides of cloth.



HARD SURFACE FLOORS STEP 3

- Attach Swiffer dusting cloth to sweeper.
- Sweep floor with Swiffer sweeper to pick-up hair and dirt.



NOTE: Swiffer cloths must be used on dry surfaces. Do not spray anything on cloth. Be sure to use both sides of cloth.



ODOR TREATMENT STEP 4

- Lightly spray Febreze fabric refresher on furniture cushions, lamp shades and carpet.
- When the fabric dries, odors disappear.
- For problem odors, use a little extra Febreze fabric refresher.

NOTE: Febreze fabric refresher eliminates odors trapped in fabrics. Febreze is not a perfume cover-up. As the fabric dries, fabric and Febreze odors disappear. The odors won't come back, leaving the fabric odor-free.

Febreze is safe on virtually all fabrics. It does not yellow, tarnish or build up over time. Always test on a hidden area of fabric.